



Universidad Interamericana de Puerto Rico
Office of the Registrar

DECLARATION OF A MINOR SPECIALIZATION
Graduate Level

Identification Number										Father's Surname					Mother's Maiden Surname					Name					Initial				
Campus:										Home Address										Mailing Address									
Home Telephone																													
Mobile Phone																													
E-mail																													

Program of Study:

Minor specialization you are requesting and its code:

Code:

I am interested in pursuing a minor specialization concurrently with my graduate level program of study. I have received the necessary orientation from my academic advisor and the chairs of the corresponding academic departments.

_____		_____	
Student's signature		Date	
_____		_____	
Name of Academic Advisor		Signature of Academic Advisor	
_____		_____	
Name of Department Chair 1		Signature of Department Chair 1	
_____		_____	
Name of Department Chair 2 (when applicable)		Signature of Department Chair 2	
_____		_____	
		Date	

INSTRUCTIONS AND GENERAL INFORMATION

1. Graduate students may opt for a minor specialization that is within their program of study, or that is not within their program of study. Please refer to the most recent version of the *Graduate Catalog* for the minor specializations currently available.
2. To declare a minor specialization, the student must complete all sections of this form and sign it.
3. The declaration of a minor specialization requires the approval of the academic advisor and the corresponding department chairs. They must sign this form after interviewing the student. When the same academic department offers the student's program of study and the minor specialization, the signature of a second department chair is not required on this form.
4. **To declare a minor specialization and have it certified on the transcript, the student must pay a nonrefundable \$10.00 fee at the Bursar's Office and submit this form to the Office of the Registrar on one of the campuses authorized to offer the minor specialization.**
5. Students must declare a minor prior to applying for graduation.
6. Students must complete the requirements for the minor before or at the same time they complete the requirements for the degree.
7. Students must make sure they comply with the satisfactory academic progress norms and the maximum time frame for completing their program of study, as well as with the academic norms of the program to which the minor specialization belongs.
8. For the minor specialization to be certified, students must pass the courses of the minor with the GPA required by the program of study.
9. For additional information concerning the description, scope, requirements, and conditions of minor specializations, please refer to the *Graduate Catalog*.